

Celebrating 60 Years



1957 **Hall Grove** 2017

Newsletter 583 – August 2017

This Newsletter contains information about the start of next term. It is recommended that parents print a copy and keep it at hand for reference.

We wish all Hall Grove families a happy Summer holiday and we look forward to seeing you all in September.

Key Staff Posts for September

Senior Management Team

Headmaster	Mr Alastair Graham
Deputy Headmaster	Mr Tim Lewis
Head of Pastoral Care	Mrs Gilly Harris

Senior Leadership Team

Section Leaders:

Early Years	Mrs Samantha Tomlinson
Years 1 and 2	Miss Katie Hitchcox
Years 3 and 4	Miss Kirsty Furness
Years 5 and 6	Mr Michael Wheeler
Years 7 and 8	Mr Luke McLeod

Head of Co-Curricular	Mr Ian Tullett
IT & Communications Manager	Mr Paddy Tyrer
Head of Academic Faculties	Mr Dan Slape

Faculty Co-ordinators and Subject Leaders

English	Mrs Skinner
Maths	Mrs Brice
Science and Technology	Mr Slape
Languages	Mr Korzeniewski
Humanities	Mr McChesney
Director of Sport	Mr Tullett
Girls' Games	Mrs Maxfield

DIARY REMINDERS

Autumn Term Commences
Monday 4th September

Tuesday 5th September
Years 5 & 6 Parents' Briefing

Wednesday 6th September
Years 1 & 2 Parents' Briefing

Monday 11th September
After School Clubs commence

Tuesday 12th September
Early Years Parents' Briefing
OPRO Mouthguard Fitting

Wednesday 13th September
Years 7 and 8 Parents' Briefing

Thursday 14th September
0835 8LM Assembly
Years 3 and 4 Parents' Briefing

Friday 15th September
Parents' Garden Party in the
Walled Garden

Monday 18th September
Year 7 to Battisborough

Thursday 21st September
0835 6MW Assembly

Friday 22nd September
Macmillan Coffee Morning

Friday 29th September
Years 7 & 8 Parents Curry
Night in aid of the OSCAR
Foundation

PE
Director of Music & Performance
Academic Music
Outdoor Pursuits
Computer Science & IT
Ceramics & Food Technology
Art

Mr Tomlinson
Miss Post
Mr Heffer
Mr White
Mr Foley
Miss Dowse
Mrs Foley

Other key staff positions

SEN Co-ordinator
Head of Boarding
Child Welfare and Safeguarding

Mrs Leech
Mr McChesney
Mr Graham (Designated Safeguarding Lead* "DSL")
Mrs Jackson (Deputy Designated Safeguarding Lead)
* The DSL is the first point of contact for any concerns regarding the safety and welfare of a pupil.
Mrs Jackson and Mrs White

School Nurses

School Office / Administration

Headmaster's PA
Accounts Manager
School Secretary

Mrs Amanda Corry
Mrs Liz Doran
Mrs Janet Rivers (am)
Mrs Jennie Underhill (pm)
Mrs Jennie Underhill
Mrs Jill Saunders

Admissions Secretary
Admissions Assistant

Form Teachers

Pre-School
Reception
Year 1
Year 2
Year 3
Year 4
Year 5

Year 6

Year 7
Year 8

Mrs Exelby and Mrs Solomon
Mrs Tomlinson
Mrs Easeman and Mrs Hegarty
Mr Binding and Miss Hitchcox
Mrs Begg, Miss Dunnage and Mrs Symons
Mr Collier, Miss Furness and Mrs Langley
Mr Gold, Mrs Harris, Mr Tomlinson and Mr White
Mr Korzeniowski, Mr Hegarty,
Mrs Frame and Mr Wheeler
Mr Cottrell, Mr Hine and Mrs Skinner
Mr McChesney and Mr McLeod

Arrangements for the First Day of Term Monday 4th September

There is a slightly later start on the first day of term. All children must be in school for the start of formal activities by 0900. Parents may drop their children from 0815, either at the turning circle or by parking on the hard area and walking their children down to school. There will be staff and teaching assistants on hand to collect pupils from The Lighthouse and take them to their classrooms.

Parents of new children in Years 3 - 8 may, if they so wish, return to school for the first Assembly of the term at 1000 in New Hall. Please enter by the main doorway beyond the Coach House. Coffee will be served in The Lighthouse afterwards and there will be a chance to meet some key staff.

School Uniform

Winter uniform is to be worn from the start of term. (If it is warm weather children will be advised not to wear ties or jumpers). Uniform must be smart in appearance at all times - please be aware that you will be asked to replace items if this is not the case. All school uniform and kit must be clearly labelled with your child's name.

ABSENCES

If your child is unwell, then please call 01276 473059 (option 1) or email office@hallgrove.co.uk

TERM DATES

Autumn Term 2017

4th September - 15th December
Half Term:
21st October - 5th November

Spring Term 2018

8th January - 23rd March
Half Term:
10th - 18th February

Summer Term 2018

23rd April - 6th July
Half Term:
26th May - 3rd June

NEWSLETTER ATTACHMENTS

SUMMER CAMPS

**Don't forget to follow us on
Twitter! [@hallgroveschool](https://twitter.com/hallgroveschool)
[@hallgrovesport](https://twitter.com/hallgrovesport)**

Boys' Trousers

Please ensure that Years 7 and 8 boys wear the grey trousers as specified in the clothing list. Alternative shades of grey are not permitted.

Watches

Please note that only children in Years 7 and 8 may wear a watch, together with those in Years 3 - 6 who have an individual music lesson with a peripatetic teacher on that day. As children change for games / PE daily, this measure is to prevent the upset of loss. Pre-Prep children are not expected to have watches in school.

Girls' Earrings, other Jewellery, Makeup and Hair

Girls with pierced ears are only allowed to wear small gold/silver studs to school and they must be able to take them out for Games and PE. No bracelets or wrist bands should be worn without the express permission of the Headmaster. No makeup or nail varnish should be worn at any time. Hair should be tied back if it reaches the shoulder using hairbands available from the school uniform shop.

The School Day

Normal Starting Times

Breakfast (0730) must be booked through the Boarding House via email (a.mcchesney@hallgrove.co.uk), or by phoning or emailing the School Office (office@hallgrove.co.uk). The charge for breakfast is £6 and will be added to your school bill.

Choristers (selected by audition) and other music group rehearsals start at 0800. Early morning group music sessions will begin no earlier than the second week of term.

Children not involved in the above may arrive from 0815.

Children in Years 1 - 8 must be registered by 0830.

Reception and Pre-School children should be in The Barn by 0900.

Before 0830 we operate a 'turn and drop' system as there is very limited car parking available. Children in the Pre-Prep who may need walking into school should therefore be brought in after 0830 until they are confident enough to go to their classes unaided.

Going Home Times

Early Years	Pre-Prep	Lower Juniors	Upper Juniors	Seniors
Pre-School: 1230/1500	Year 1: 1520	Year 3: 1600	Year 5: 1620	Year 7: 1710
Reception: 1510	Year 2: 1530	Year 4: 1610	Year 6: 1700	Year 8: 1720

Clubs generally finish at 1630 (Reception - Year 2), 1730 (Years 3, 4 and 5) and 1830 (Years 6, 7 and 8) with a few exceptions.

Early arrival for collection **MUST** be avoided because it blocks the pick-up area for everyone else. If you are collecting two or more children within any of the above sections (i.e. Reception - Year 2, Years 3 - 5, Years 6 - 8), you may find it easier to collect at the later time. **Please do not wait on the turning circle between pick-up times.**

The Drive

To ensure a safe and efficient drop-off and pick-up, we require everyone to be considerate and remember that one person not complying with our policy causes a large number of people considerable frustration. Please remember the following and inform anyone dropping off or collecting your child:

In the mornings, it is important to observe the 'turn and drop' system, and in the afternoon please 'turn and collect'.

If you need to park, please use the tennis court area (available until 0855 only).

Use the paths and crossings with your children - do not dash across the drive.

Older children may be encouraged to walk down the drive in the mornings, using the pathway and crossings.

Assist the flow of traffic by arriving at school no earlier than the designated pick-up times.

Cars should **never** park on the yellow lines or roundabout.

NB Years 5 and 6 are collected from the shelters next to the Tennis Courts. Children will be walked there for collection at 1620 (Year 5) and 1700 (Year 6).

We are aware that the afternoon and evening collections can cause a great deal of frustration. Parents are asked, please, to assist by arriving no earlier than the published collection time and to be patient. We are not alone as a school in having pressure points in traffic and our arrangements are very much better than many others!

TASC

The After School Care (TASC) will operate for pupils in Pre-School to Year 4 from the first day of term, running from 1530 to 1800. This offers children a programme of both indoor and outdoor activities. As part of the provision fruit and fruit-based snack bars will be provided. TASC sessions can be booked, in advance, through the **360 Sports Education on 01252 918888**. The charge for TASC is £8 per hour.

Twilight

Twilight is available to children in Years 3 to 8 from the end of their school day until 1745. This is primarily for supervised prep, rather than play activities, and is also there for those parents who need some occasional after-school care. The charge for Twilight will be £4 per half-hour. Where there will be a regular booking, or when advance notice can be given, children should be booked in for sessions through the School Office. Twilight is for children wanting to work on prep and for quiet reading – it is not intended as a long-term childcare solution and those in Year 5 or below who want supervised play or 'winding-down' time should be booked into our clubs programme.

After School Clubs

Information for the Autumn Term After School Clubs will be sent out via email shortly and on-line bookings will be available in the first week of term. Club times are 1530 to 1630 for Early Years & Pre-Prep, 1630 to 1730 for Years 3, 4 and 5 and 1730 to 1830 for most Years 6 to 8 clubs although one or two Upper School clubs might start or finish at a later time.

Clubs begin in the week commencing Monday 11th September.

Supper and Boarding

Supper is available to children in Years 3 to 8 on Monday to Thursday, inclusive, and is served in The Lighthouse from 1830 to 1900. Places must be booked with Mr McChesney (a.mcchesney@hallgrove.co.uk) and copied to the School Office (office@hallgrove.co.uk). Children will need to be booked in for TASC or Twilight beforehand. The charge for supper is £15 and will be added to your school bill.

Children in Years 4 to 8 can be booked in to board on Mondays to Thursdays, inclusive, during term-time. There are a limited number of places available for flexi-boarders and, where possible, we prefer children to have a minimum of two consecutive boarding nights a week booked on a regular basis. Boarding at Hall Grove gives a good introduction to senior school life and is very popular. For bookings and enquiries please contact Mr McChesney.

Weekly Newsletters

The weekly newsletter is sent out by email to all parents via the ClarionCall service. Any additional documents or letters will be attached to the newsletter email, posted on the school website with links or will be sent out separately by email. A few copies of the most current newsletters are held in the School Office for collection should you require a paper copy. In addition, on Fridays, a link to that week's newsletter will be posted on the school website home page.

Forthcoming Battsborough Trips

Year 7	Monday 18 th – Friday 22 nd September 2017
Year 8	Saturday 18 th – Tuesday 21 st November 2017
Year 5	Monday 5 th – Friday 9 th March 2018
Year 4	Tuesday 1 st – Friday 4 th May 2018
Year 6	Monday 21 st – Friday 25 th May 2018
Year 8	Monday 25 th – Friday 29 th June 2018

Autumn Term 2017 School Calendar

A copy of the Autumn Term 2017 School Calendar is available on the School website. Please note the weekend commitments. Parents are reminded that all boys and girls from Year 3 upwards are expected to be available on some Saturdays for whole year group training sessions, house matches and weekend matches.

Reports and Invoices

Fee Invoices

The fee invoices and school reports were sent out at the end of the Summer term. We ask that the invoices are settled promptly and no later than Monday 4th September please.

School insurance information was sent out separately by ClarionCall, you can also find full details of these on the school website under Admissions/Fee Information.

Childcare Vouchers

Parents can redeem the value of childcare vouchers against the cost of Twilight, flexi-boarding and school clubs (please note you are unable to use them through the school for clubs that are run by outside sources).

Parents' Briefings

Early Years	Tuesday 12th September	The Barn
Years 1 and 2	Wednesday 6th September	New Hall then classrooms
Years 3 and 4	Thursday 14th September	New Hall then Wessex classrooms
Years 5 and 6	Tuesday 5th September	New Hall
Years 7 and 8	Wednesday 13th September	New Hall

Individual parent-teacher consultations have been arranged for later in the Autumn Term.

Hall Grove Open Morning – Friday 20th October

There will be an Open Morning taking place on Friday 20th October from 0930 to 1130. It is intended for prospective parents so we should be grateful if you would inform friends and work colleagues who may be interested in sending a child to Hall Grove one day.

School Uniform Shop Opening Times

Term Time Only Opening Times

Mondays	0800 - 0915
Tuesdays	0800 - 0915
Thursdays	1500 - 1730

Sports Team Information

Once teams have been selected, team sheets are posted on the school website, where you can find a map for directions, and on the fixtures noticeboard under the archway. The sheets for Wednesday and Thursday fixtures will be published by the end of the school day on Mondays/Tuesdays and Saturday fixture information will be available from the end of the school day on Thursdays. Team sheets also include departure times for weekend matches. Parents are welcome to attend all matches to support their children. The school calendar informs you of forthcoming fixtures for the term ahead. Please be aware that Year 3 matches are listed as U8, Year 4 as U9, Year 5 as U10, Year 6 as U11 or Colts and Years 7 and 8 as U12 and U13 or 1st - 5th teams. **Please call 01276 470009 if your child is unable to attend a match.**

Instrumental Lessons

Parents keen for their children to start individual music lessons should write to the Director of Music, Miss Post (l.post@hallgrove.co.uk). We will be delighted to advise and arrange lessons for any pupils wishing to take advantage of this opportunity. We currently offer lessons in voice, recorders, flute, clarinet, saxophone, piano, organ, trumpet, cornet, trombone, tuba, violin, viola, 'cello, ukulele, guitar (classical and electric), drums and percussion, with 12 visiting instrumental teachers. If parents have queries on this, or wish to explore the possibility of their children learning other instruments, please contact Miss Post. Wherever possible we will encourage the children to join instrumental ensembles to aid their musical development.

We also offer supervised 30 minute instrumental practice sessions after school for children in Years 3 - 8. These will begin the week beginning Monday 11th September, the same week as our after-school clubs. Please contact Miss Post for further information.

School Service Books

All new children in Years 3 - 8 will be issued with a Service Book, which has its own individual bookplate - it is something to treasure and keep beyond Hall Grove. Please name it neatly, take care of it and keep in school.

Mouthguards

Children in Years 3 - 8 need a mouthguard for hockey and rugby. It is preferable that children return to school with a mouthguard, alternatively the OPRO service is available, but this will mean that mouthguards will not be available in time for the first girls' hockey matches which start right at the beginning of term.

OPRO, the dental organisation that specialises in mouthguards, will be visiting the school on Tuesday 12th September for girls' and boys' mouthguard fittings. To order a mouthguard please visit: <http://mouthguards.opro.com/custom/order>

It is not essential for boys in Year 3 to wear a mouthguard until hockey starts in February. They are welcome to wear one for tag rugby but it is not essential. Boys in Years 4 - 8 will need a mouthguard from the middle of September, once the OPRO mouthguards have arrived.

General Notes

Absence

It is important to notify the School Office if your child is absent from school. In the event of illness, parents should notify the School Office by telephone on 01276 473059 or by email to office@hallgrove.co.uk on the morning of the absence. This is a legal requirement. Prior written notice of absence due to medical appointments, music exams etc., should be sent to the School Office. School absence for family events and holidays will only be authorised in exceptional circumstances and must be on a form written request addressed to Mr Graham.

Late Arrival

If your child arrives at school after registration at 0830, please ensure that he/she goes straight to the School Office to be registered as present.

Sickness

If your child is unwell during the night, i.e. sickness, diarrhoea etc., please allow 48 hours to elapse before you send him/her back to school.

Medical Details and Medication

Please remember to inform the School of any changes to the medical information we currently hold for your child. Medication from home (e.g. antibiotics) may only be administered if requested by the parent/guardian in writing with instructions using the 'Parent Consent for Prescribed Medication' form available on the School website ('Parents / Medical / Parental Consent for Prescribed Medication'). These are also available from the School Office or from the School Nurses. All medication should be clearly labelled, with the dispensing label if prescribed by a doctor. Please note that decanted medicines will not be accepted. Asthma inhalers and Adrenaline pens should be brought to school at the start of term and given to the School Office together with written instructions for use. Please ensure that all medication is named and in date.

Please note, the new email address for Mrs Jackson and Mrs White, our School Nurses: schoolnurses@hallgrove.co.uk.

Head Lice

Please check your child's hair for head lice before he/she returns to school and continue to check on a regular basis. If it becomes necessary to treat your child during term-time, please notify the school. Advice regarding treatment can be obtained from your local pharmacist.

Lost Property

Please ensure all your child's possessions are named clearly and securely, including all footwear. There is a significant amount of lost property which cannot be returned as it is unnamed. If items of uniform are second-hand, please remember to remove the old name tapes and replace with your child's own name.

School Security - Visitors

Please note that all visitors to the school, outside normal drop-off and collection times, are required to report to the School Office – this includes all parents. Unless otherwise directed, all access to the buildings during the school day will be via the front door, where you must report to the School Office to be signed in. If for any reason your child needs to be collected before the end of the school day, please come to the School Office where he/she will be brought to meet you and will be signed out.

The school grounds are not available for parents and families to use for exercise or recreation other than by arrangement. Dogs are not permitted on the fields.

Reminder: Prize Giving Cups and Awards

If your child was presented with a cup at Prize Giving, please could you have the cup engraved in the same format as the previous winner and return it to the School Office. Thank you.

FOHG

Friends of Hall Grove is an initiative that came about following a Parents' Forum held in Autumn 2011. It was felt that instead of having a set committee shouldering the responsibility for all events and fundraising at Hall Grove, all parents would be invited to take part and meet once a term to discuss possible future events and have the opportunity to lead or be a part of smaller groups which would be formed according to need. All meetings are advertised in the weekly newsletter and are held at school (in the Admiral Room) for convenience. Do please try to get involved in future functions; we look forward to welcoming you at the next open meeting.

FOHG Coffee Morning – Friday 9th September

Please join us for a lovely social gathering with complimentary tea and coffee. This is a great opportunity to meet staff and parents. All are welcome.